



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE
SELECT BOARD
APPROVED MINUTES

REGULAR MEETING – MONDAY, DECEMBER 13, 2010 –7PM
TOWN HALL

1. Non-Public Session Pursuant to RSA 91:A-3 II (a) (c) 6:15 PM

2. Call to order

Chair Wollmar called the meeting to order at 7:00 PM. Those present were Selectman Rineman, Selectman Maggiore and Town Administrator Steve Fournier.

Chair Wollmar invited those in the audience to join the Select Board in saluting the flag.

3. Approval of Minutes of Previous Meetings

Regular Meeting November 22, 2010

Motion by Selectman Maggiore to approve the minutes of the November 22, 2010 meeting. Seconded by Selectman Rineman. Motion carries 3-0.

4. Consent Calendar

Motion by Selectman Maggiore to approve the Consent Calendar. Seconded by Chair Wollmar.

Selectman Rineman asked whether or not some of the items on the consent calendar were properties that were incorrectly identified. Town Administrator Fournier stated that yes the items in question were clerical errors. **Motion carries 3-0.**

5. Report of the Town Administrator

Town Administrator Fournier briefed the Select Board on the following:

The Fire Department has received their new utility truck and it is in operation. Instead of selling the old utility truck, Cemeteries have expressed an interest in acquiring the truck for their use. This would greatly reduce the amount of money to pay the cemetery superintendent for the use of his personal vehicle.

The Town Hall open house was held on December 9, 2010. Thank you to Jan Facella and Diane Wheeler for their efforts.

The kitchen in the Town Hall has been completed and breakfast with Santa was held on Saturday, December 11. Thank you to Paul Powell for installing the cabinets on short notice. Also thank you to Home Depot for donating the countertops.

Fire Chief Cote informed the Town Administrator that he has received money from Homeland Security to upgrade the phone system in the Police and Fire Departments. The Town Offices, Library and Town Hall will also be upgrading its phone system, but there will be a cost of under \$5,000. The last time the phone system was replaced it cost an estimated \$30,000.

6. New Business

6.1 Appointment of Sylvia Cheever to the Agriculture Commission

Motion by Selectman Maggiore to appoint Sylvia Cheever to the Agriculture Commission. Seconded by Selectman Rineman. Motion carries 3-0.

Selectman Maggiore stated that it is always great when someone wants to volunteer and applauded Ms. Cheever for stepping up to do that.

6.2 Approval of No Smoking Policy

Motion by Selectman Rineman to approve the No Smoking Policy. Seconded by Chair Wollmar.

Selectman Maggiore stated that he had a question on part two, subsection a, ii, (2 a ii) and the fact that the policy states that outdoor smoking areas shall be no less than 250 feet from any municipal building. Selectman Maggiore stated that the person would have to smoke out on Route 1.

Town Administrator Fournier stated that the entire campus would be smoke free for employees.

Town Administrator Fournier stated that an employee could smoke in their vehicle on the town campus as that is their private property.

Selectman Rineman asked if the town campus is “no smoking” for employees only. Town Administrator Fournier stated that is correct.

Town Administrator Fournier stated that he had received a number of complaints as of late concerning smoking on the town campus.

Selectman Rineman asked if a “civilian” who is on the town campus is allowed to smoke openly. Town Administrator Fournier stated that as long as they are not in the building they can.

Selectman Maggiore stated that on the surface he is definitely for a healthier lifestyle and a non smoking campus, but this policy does not make it a non smoking facility.

Selectman Rineman withdrew his motion to approve, and Chair Wollmar seconded. Motion to withdraw carries 3-0.

The Select Board decided to have Town Administrator Fournier rewrite the policy to include that the entire town campus will be smoke free.

The Select Board will take this up at their next meeting.

6.3 Approval of Employee Email and Internet Computer Use Policy

This item was tabled until January.

6.4 Presentation of Proposed FY 2012 Budget

Town Administrator Fournier presented the Select Board with the proposed budget for FY 2011. The bottom line budget recommended by Department Heads is \$5,660,799, an increase of \$204,074 or 3.74%.

Town Administrator Fournier stated that the increases are from the Fire Department’s salary, overtime, health care, retirement and equipment, the Highway Department’s two lease payments approved at last town meeting,

health care, and retirement; personnel administration's health care, the Library increase of \$14,404, new indebtedness of \$22,720 for the Corbett property, \$9,208 to restore Select Board salaries, and \$7,700 increase in property/liability and worker's compensation insurance.

Warrant Articles to come from taxation include \$150,000 to the Building Maintenance Capital Reserve Fund, \$100,000 to the Road Reconstruction Capital Reserve Fund, \$3,000 for fireworks at Winterfest, and \$70,000 for the Mosquito Control Capital Reserve.

Warrant Articles to be withdrawn from Capital Reserve include \$190,000 for Road Reconstruction, \$339,560 for a fire truck, \$2,500 for tennis nets, and \$11,800 for the first year payment on the police cruiser lease.

Warrant Articles to be withdrawn from Fund Balance include \$20,000 for the Accrued Benefits Buy Back Capital Reserve Fund, and \$25,000 for the Healthcare Stabilization Fund.

7. Closing Comments

7.1. Closing Comments by Visitors

7.2. Closing Comments by Select Board Member

8. Adjournment

Motion by Selectman Maggiore to adjourn the meeting at 7:45 PM.

Respectfully submitted,

Janet L. Facella